I. Call to Order (Please silence all electronic devices)

II. Pledge of Allegiance

III. Roll Call

IV. Introduction of Public Officials, City Employees and other Visitors

V. Public Comment and Announcements (Speaker Cards are requested) each speaker has 2 minutes to speak.

VI. Officer Reports (2 minutes each)
   A. President
   B. Vice President
   C. Secretary
   D. Treasurer
   E. Parliamentarian
   F. Sergeant-at-Arms

VII. Committee Reports (2 Min. each):

Reseda NC Committees

Outreach & Public Relations
PLUM
Bylaws & Standing Rules

Chair
Sarah Williams
DJ Frank

PRISCILLA ANCHONDO
SHARON BREWER
MARTIN BUONORA
CR COCHRANE
MAGGI ESPADA-HERNANDEZ
YASSMIN FLORES
CAMERON LAMBERT
JOE PHILLIPS
ROB VOGEL

RESEDA NEIGHBORHOOD COUNCIL

7449 RESEDA BLVD, #118
RESEDA, CA 91335
amaeasles@gmail.com
www.resedacouncil.org

REGULAR GENERAL BOARD MEETING AGENDA

MONDAY, NOVEMBER 19, 2018—7:00PM

RESEDA NEIGHBORHOOD COUNCIL COMMUNITY SPACE

18118 SHERMAN WAY BLVD, RESEDA, CA 91335

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on this Agenda that are within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless waived by the presiding officer of the Board.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled Public Comments, the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Reseda Neighborhood Council holds its regular meetings on the first and third Monday of each month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Reseda Neighborhood Council community space located at 18118 Sherman Way Blvd, Reseda, CA 91335.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Please contact Reseda NC President Anna Measles at amaeasles@gmail.com to arrange for assistive devices or other services.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website www.resedaneighborhoodcouncil.org may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Reseda NC Secretary Jeffrey Minter at me@jeffreyminter.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 1 DIAS DE TRABAJO (24 HOREAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 374-9896.

(Regular 11/17/2018 11:30:00 PM)
Youth & Senior Advocacy  C. Winston
Community Space  R. Vogel
Emer. Disaster & Safety  L. Bowman
Economic Development  Garth Carlson
Finance  Gilbert Juarez
Health & Wellness  Maggi Hernandez
Homelessness Advocacy  Vacant
Mobility & Environment  Joe Phillips
Election (ad-hoc)  P. Anchondo

VIII. Presentation-None

IX. Reseda Neighborhood Council Administrative Matters:

1. The Reseda Neighborhood Council to discuss and possible action to approve the resignation of the office of Treasurer, which is currently held by Board Member Gilbert Juarez.

2. The Reseda Neighborhood Council to discuss and possible action to approve the resignation of Mr. Jeffrey Girten which is effective October 18, 2018. In accordance with the bylaws, any qualified “residential stakeholder” may choose to run for the newly vacant seat after November 17, 2018, and there will be a vote if necessary at the general meeting. Eligibility for the position is defined as a “residential stakeholder”, who lives within the Reseda Neighborhood Council boundaries as defined in Article III of the bylaws, and who is at least 18 years of age.

3. The Reseda Neighborhood Council to discuss and possible action to approve the resignation Mr. Anthony Contreras, both as a Board Member and committee Chair and member of the Homeless Advocacy Committee, which is effective November 13, 2018. In accordance with the bylaws any qualified “at large stakeholder” may choose to run for the newly vacant seat anytime after December 13, 2018, and if there will be a vote if necessary at the general meeting. Eligibility for the position is defined as an “at large stakeholder” who has an ongoing participation within the Reseda Neighborhood Council boundaries and who is at least 18 years of age.

4. The Reseda Neighborhood Council will discussion and possible action to authorize the acting President to contact the city attorney for advice on the procedure regarding Board Member removal for excessive absences pursuant to Bylaws.

5. The Reseda Neighborhood Council to discuss appointment of a new Youth Board Member. Outreach and Public Relations should communicate to the high schools, the open position and the Board will accept application, vote on an applicant at the December 3, 2018 meeting.
6. The Reseda Neighborhood Council to discuss possible action to approve the resignation of Pricilla Anchondo from Emergency, Disaster and Safety Committee.

7. The Reseda Neighborhood Council to discuss and possible removal of Larry Bowman from the Emergency, Disaster & Safety Committee and as Chair for excessive absences,

8. In the event of a permanent vacancy, in the office of the Treasurer, the presiding officer shall nominate a replacement who shall be seated after a majority of the Board present. The replacement shall serve for the remainder of the term of the office being filled (Bylaws, Art. VI, Sect. 3, D).

9. **Finance Committee recommendations:**
   
   A. Discussion and possible action to approve September 2018 MER.
   
   B. Discussion and possible action to approve moving money from RNC Budget Category General Operations (Outreach) to Category Elections in the amount of $6,000.
   
   C. Discussion and possible action to approve funds of up to $8,000 for the upcoming election
   
   D. Discussion and possible action to approve funds of up to $750.00 for the RNC Holiday Party on December 17th, 2018.
   
   E. Discussion and possible action to approve funds of up to $18,000.00 for the lease of the RNC Community Space.

X. **Upcoming Agenda Items:** Possible future agenda items that Board Members or stakeholders would like to include on upcoming agendas should be directed to Reseda NC President, Anna Measles

XI. **Tentative-Next Meeting:** 7:00 PM, Monday December 3, 2018, Reseda NC Community Space, 18118 Sherman Way, Reseda, CA 91335 (front half of Bank of America building)
XII. Adjournment

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

A. Before the Board reconsider any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to rehear, continue, or take action on the item that is the subject of reconsideration.

B. The Motion for Reconsideration must be brought, and the Board’s approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board’s next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within specified time frames to address a Motion for Reconsideration.

C. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the “Moving Board Member”).

D. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.

E. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration, and provide the Secretary with an adequate description of the matter(s) to be reviewed and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.

F. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

PROCESS FOR FILING A GRIEVANCE (Article XI):

A. Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in no case no more than in thirty-five (35) days. The Neighborhood Council will follow the City’s policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Board’s approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board’s next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within specified time frames to address a Motion for Reconsideration.

B. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.

C. Within two (2) weeks of the panel’s selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

D. Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel’s collective recommendations for resolving the grievance. The Board may receive a copy of the panel’s report and recommendations 17 Approved 0627-2017 prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.

E. This grievance process is intended to address matters involving procedural disputes, such as the Board’s failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.

F. The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances.