

CITY OF LOS ANGELES

California

RESEDA NEIGHBORHOOD COUNCIL



ANNA MEASLES
PRESIDENT
PRISCILLA ANCHONDO
VICE-PRESIDENT
JEFFREY MINTER
SECRETARY
SHARON BREWER
TREASURER
SARAH WILLIAMS
PARLIAMENTARIAN
VACANT
SERGEANT-AT ARMS



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MARTIN BUONORA
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MAGGI ESPADA-HERNANDEZ
YASSMIN FLORES

GILBERT JUAREZ
JOE PHILLIPS
ROB VOGEL

REGULAR BOARD MEETING AGENDA

MONDAY, JANUARY 7, 2019— 7:00 PM

**RESEDA NEIGHBORHOOD COUNCIL COMMUNITY SPACE
18118 SHERMAN WAY BLVD, RESEDA, CA 91335**

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on this Agenda that are within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless waived by the presiding officer of the Board.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled Public Comments, the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Reseda Neighborhood Council holds its regular meetings on the first and third Monday of each month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Reseda Neighborhood Council community space located at 18118 Sherman Way Blvd, Reseda, CA 91335.

As a covered entity under Title II of the Americans with Disabilities Act; the City of Los Angeles does not discriminate based on disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Please contact Reseda NC President Anna Measles at ameasles@gmail.com or Reseda NC Vice President Priscilla Anchondo at priscilla.anchondo@resedacouncil.org to arrange for assistive devices or other services.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.resedacouncil.org or may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Reseda NC Secretary Jeffrey Minter at me@jeffreyminter.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 1 DIAS DE TRABAJO (24 HORAS) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 374-9896

- I. Call to Order (Please silence all electronic devices)**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Introduction of Public Officials, City Employees and other Visitors**
- V. Public Comment 2 mins each (Speaker Cards are requested)**
- VI. Announcements Officer Reports 2 min each**
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
 - E. Parliamentarian
- VII. RNC Committee Reports 2 min each**
 - A. Outreach and Public Relations—Sarah Williams
 - B. Planning and Land Use Management—D.J. Frank
 - C. Finance Committee/Grant Proposal—Sharon Brewer
 - D. Disaster & Emergency Services/Community Safety—Garth Carlson (Acting Chair)
 - E. Youth & Senior Advocacy—Carmen Winston
 - F. Economic Development—Garth Carlson
 - G. By-laws & Standing Rules—DJ Frank
 - H. Health & Wellness—Maggi Espada-Hernandez
 - I. Mobility & Environment—Joe Phillips
 - J. Homelessness Advocacy—Jeffrey Minter
 - K. Community Space—Robert Vogel

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MONDAY, JANUARY 7, 2019

- L. Ad Hoc Election—Priscilla Anchondo

VIII. Announcement

- A. The Reseda Neighborhood Council Board has a vacant seat for Youth Board Member. We are accepting applications. Any youth between the ages of 15 to 17 year, submit to Secretary, Jeffrey Minter.
- B. The 25th Anniversary of the Northridge Earthquake Disaster Preparedness Town Hall will be held on Thursday, January 17, 2019 from 6:30 to 9 PM at the Northridge Woman's Club, 18401 Lassen Street in Northridge. The Town Hall will feature a keynote speaker, expert panelist and exhibits. Free and open to the public. More information on presenters and exhibitors will be available at: www.NENC-LA.org

IX. Approval of Minutes

- A. September 17th, 2018(bit.ly/2RiL6UY)
- B. November 12th, 2018-Special
- C. Approval of any previously unapproved Board Meeting minutes. (06/30/18-Retreat, 09/17/18, 10/01/18, 10/17/18-Special, 11/05/18, & 12/03/18).

X. New Business

- A. Discussion and possible action to approve the October 2018 MER (Monthly Expenditure Report)
- B. Discussion and possible action to approve the November 2018 MER (Monthly Expenditure Report)
- C. Possible appointment of any interested stakeholder for the vacant:
 - 1. Residential Community Stakeholder seat. To qualify for the seat a stakeholder must live within the Reseda Neighborhood Council boundaries as defined in Article III of the bylaws and be at least 18 years of age. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary, Jeffrey Minter, at any time before a vote is taken. (2020)
 - 2. At-Large Community Stakeholder seat. To qualify for the seat a stakeholder must live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council's boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations and is at least 18 years of age. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary, Jeffrey Minter, at any time before a vote is taken. (2018)
 - 3. At-Large Community Stakeholder seat. To qualify for the seat a stakeholder must live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council's boundaries and who may be in a community organization such as, but limited to, educational, non-profit and/or religious organization and is at least 18 years of age. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary, Jeffrey Minter, at any time before a vote is taken. Seat will be available **anytime after February 7, 2019. (2020)**
- D. Discussion and possible action regarding the Community Space Committee's recommendation for the:
 - 1. Approval of Center Stage Opera to use the Reseda Neighborhood Council Community space for practice throughout the month of January.
- E. Possible nomination by the President and approval by the Board to fill the vacant office of the Sergeant-at-Arms
- F. Possible nomination by the President and approval by the Board to fill the following vacant committee chair position:

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REGULAR BOARD MEETING AGENDA

MONDAY, JANUARY 7, 2019

1. Disaster and Emergency Services/ Community Safety Committee
- G. Discussion and possible action finalizing a date for next regular scheduled meeting as currently the scheduled date falls on Martin Luther King Jr Day.
- XI. Upcoming Agenda Items**
- A. Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.
 - B. Possible future agenda items that Board Members or stakeholders would like to include on upcoming agendas should be directed to Reseda NC President, Anna Measles or Reseda NC Vice President Priscilla Anchondo.
- XII. Next Regular Scheduled Meeting**
- A. 7:00pm, Monday January 21st, 2019 @ Reseda NC Community Space 18118 Sherman Way, Reseda, CA 91335 (front half of Bank of America building) (Pending Agenda Item X, F)
- XIII. Adjournment**

PROCESS FOR RECONSIDERATION (Article VIII§4):

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

- A. Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration.
- B. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- C. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the "Moving Board Member").
- D. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- E. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration, and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.
- F. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

PROCESS FOR FILING A GRIEVANCE (Article XI):

- A. Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case no more than in thirty-five (35) days. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- B. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- C. Within two (2) weeks of the panel's selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.
- D. Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations 17 Approved 06-27-2017 prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.
- E. This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.
- F. The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances.